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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Prehistoric medicine and ancient medicine were characterized by an interest in the arts and sciences.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 2. The focus of health care consumers is on primary and preventative care.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 3. Preadmission testing on an outpatient basis is more frequently performed than is admitting patients a day or two early to perform such tests.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 4. Antyllos, a Roman physician appointed to treat gladiators, gained anatomical insight by tending to their fractures and wounds.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | |

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| 5. Avicenna summarized the knowledge of medieval medicine in the *Canon of Medicine.*   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| 6. The Health Care Quality Improvement Act of 1986 requires that consumers to be provided with informed consent guidance and with information about state laws that impact health care decisions.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | |

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| 7. The Health Care Financing Administration was created to replace the Centers for Medicare and Medicaid Services.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 8. Hospital administrators are responsible for appointing medical staff members.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | |

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| 9. Associate medical staff members include former members who are honored with emeritus status.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | |

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| 10. Hospital-originated infections are also known as nosocomial infections.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| 11. Hippocrates was the first physician to consider medicine a science.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 12. During ancient times, Antyllos performed and described new procedures, and he became an authority on aneurysms.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 13. Rhazes produced the *Canon of Medicine*, which summarized medical knowledge and accurately described many diseases.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | |

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| 14. Osteopathic physicians founded the American Medical Association (AMA) in Philadelphia to elevate the standard of medical education in the United States.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | |

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| 15. The American College of Surgeons (ACS) improved the quality of care for surgical patients by establishing standards for surgical.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| 16. In 1918, just 89 of 692 hospitals surveyed as part of the Hospital Standardization Program met requirements of the Minimum Standard for Hospitals.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| 17. The primary purpose of the Joint Commission is the mandatory accreditation of health care facilities.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | |

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| 18. The utilization review process was strengthened through formation of professional standards review organizations (PSROs) to monitor the appropriateness, quality, and outcome of services provided to beneficiaries of Medicare, Medicaid, and Maternal and Child Health programs.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| 19. Sally Slip fell and broke her arm. Her fracture would most likely be treated by an orthopedic specialist.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| 20. Individual state laws require health care facilities to obtain licenses to operate from state departments of health.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| 21. The preparation of a final meeting agenda is the joint responsibility of the committee chairperson and secretary.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| 22. When taking minutes, the committee secretary should record only the final decisions made by the committee.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | False | |

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| 23. The drug utilization review committee is responsible for maintaining the hospital formulary.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| 24. Abstracted patient information is used to generate diagnosis and procedure indexes.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| 25. The purpose of contracting out health information services is to improve quality and contain costs.   |  |  |  | | --- | --- | --- | |  | a. | True | |  | b. | False |  |  |  | | --- | --- | | *ANSWER:* | True | |

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| 26. Which physician produced the *Canon of Medicine*?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Rhazes | b. | Papyrus | |  | c. | Hippocrates | d. | Avicenna |  |  |  | | --- | --- | | *ANSWER:* | d | |

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| 27. Which surgeon and surgical writer educated by the army after being rejected by medical schools saved thousands of lives by the use of ligatures in amputations?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Vesalius | b. | Paré | |  | c. | Papyrus | d. | Fracastoro |  |  |  | | --- | --- | | *ANSWER:* | b | |

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| 28. To advance the health of individuals and communities, hospitals and health care networks are represented by the   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | National Medical Association. | b. | American Medical Association. | |  | c. | American Hospital Association. | d. | American College of Surgeons. |  |  |  | | --- | --- | | *ANSWER:* | c | |

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| 29. Which medical staff committee is responsible for the review of preoperative and pathologic diagnosis to determine the necessity of surgery?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Tissue review | b. | Joint conference | |  | c. | Infection control | d. | Credentials |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 30. Which medical staff membership category includes physicians who deliver most of a hospital’s inpatient medical services?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Active | b. | Associate | |  | c. | Honorary | d. | Consulting |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 31. The first physician to document accurate descriptions of measles and smallpox was   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Rhazes. | b. | Papyrus. | |  | c. | Hippocrates. | d. | Avicenna. |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 32. The anatomist who revolutionized anatomy by writing *De Humani Corporis Fabrica* was   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Girolamo Fracastoro. | b. | Galen. | |  | c. | Edwin Smith Papyrus. | d. | Andreas Vesalius. |  |  |  | | --- | --- | | *ANSWER:* | d | |

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| 33. A patient’s entry to the health care system in most nonemergency situations—which include health maintenance and coordination of referrals—is called \_\_\_\_ care.   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | preventative | b. | secondary | |  | c. | primary | d. | tertiary |  |  |  | | --- | --- | | *ANSWER:* | c | |

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| 34. Which organization was founded to improve the quality of care for surgical patients by establishing standards for surgical education and practice?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | American College of Surgeons | b. | American Hospital Association | |  | c. | American Medical Association | d. | National Medical Association |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 35. The National Practitioner Data Bank (NPDB) was established by the   |  |  |  | | --- | --- | --- | |  | a. | Consolidated Omnibus Budget Reconciliation Act. | |  | b. | Health Care Quality Improvement Act. | |  | c. | Health Insurance Portability and Accountability Act. | |  | d. | Hospital Standardization Program. |  |  |  | | --- | --- | | *ANSWER:* | b | |

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| 36. Funding for health care for the homeless was provided by the \_\_\_\_ Act.   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | McKinney | b. | Migrant Health | |  | c. | Patient Self-Determination | d. | Social Security |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 37. Medical staff members are granted clinical privileges by the   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | chief executive officer. | b. | medical staff. | |  | c. | governing board. | d. | chief of medical services. |  |  |  | | --- | --- | | *ANSWER:* | c | |

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| 38. Which committee acts on reports and recommendations from medical staff committees?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Quality management committee | b. | Executive committee | |  | c. | Ethics committee | d. | Credentials committee |  |  |  | | --- | --- | | *ANSWER:* | b | |

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| 39. Which hospital department directs the facility-wide program that monitors standards of conduct, implements sanctions for noncompliance, and maintains a confidential integrity hot line?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Compliance | b. | Human resources | |  | c. | Quality management | d. | Ethics |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 40. Which coding system is used in the United States to collect information about diseases and injuries and to classify diagnoses and procedures?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | CDT | b. | CPT | |  | c. | HCPCS | d. | ICD-10-CM/ICD-10-PCS |  |  |  | | --- | --- | | *ANSWER:* | d | |

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| 41. Which identifier measures an individual’s unique physical characteristics or behavior and compares it to a stored digital template to authenticate the identity of the individual?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Biometrics | b. | Electronic signature | |  | c. | Smart card | d. | Digital signature |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 42. Since 1951, the organization that has developed professionally based standards to evaluate the compliance of health care organizations is the   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | The Joint Commission. | b. | AAAHC. | |  | c. | CARF. | d. | NCQA. |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 43. Which committee ensures patient safety by analyzing trends of incidents and establishing priorities for dealing with high-risk areas?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Risk management | b. | Disaster control | |  | c. | Utilization review | d. | Safety |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 44. The implementation of standards for sanitation, hygiene, ventilation, and nutrition occurred during the \_\_\_\_ centuries.   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | 16th and 17th | b. | 18th and 19th | |  | c. | 17th and 18th | d. | 15th and 16th |  |  |  | | --- | --- | | *ANSWER:* | c | |

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| 45. The use of the microscope allowed \_\_\_\_ to discover certain microbes that later became known as bacteria.   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Jenner | b. | Koch | |  | c. | Leeuwenhoek | d. | Pasteur |  |  |  | | --- | --- | | *ANSWER:* | c | |

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| 46. Which organization currently provides voluntary accreditation of health care organizations?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | AMA | b. | ACS | |  | c. | The Joint Commission | d. | World Health Organization |  |  |  | | --- | --- | | *ANSWER:* | c | |

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| 47. Which joint state and federal program(s) assist(s) with medical costs for those with low incomes and limited resources?   |  |  |  | | --- | --- | --- | |  | a. | Medicaid | |  | b. | Medicare | |  | c. | Medicaid and Medicare | |  | d. | Title 18 of the Social Security Amendment of 1965 |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 48. Dr. Jones examines Sally Sick in the office and completes a history and physical exam for the treatment of an upper respiratory infection. Dr. Jones writes a prescription for antibiotics and instructs her to return to his office in 10 to 14 days. This is classified as a(n) \_\_\_\_ care service.   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | secondary | b. | tertiary | |  | c. | acute | d. | primary |  |  |  | | --- | --- | | *ANSWER:* | d | |

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| 49. Most hospitals in the United States are \_\_\_\_ and are operated by religious or other charitable groups.   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | teaching | b. | voluntary | |  | c. | government | d. | proprietary |  |  |  | | --- | --- | | *ANSWER:* | b | |

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| 50. Ms. Organized has developed a draft strategic plan for Sunny Valley Hospital and will present the plan at the hospital board of trustees meeting next month. Ms. Organized’s role at Sunny Valley is most likely   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | chairperson of the board. | b. | chief executive officer. | |  | c. | chief information officer. | d. | chief operating officer. |  |  |  | | --- | --- | | *ANSWER:* | b | |

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| 51. Dr. Jones has examined Tom Smith’s eye and determined that Tom has a suspicious area on the cornea. Dr. Jones refers Tom to an eye specialist in the field of   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | ophthalmology. | b. | urology. | |  | c. | dermatology. | d. | gynecology. |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 52. The quality assurance committee has completed a study that reviewed preoperative and pathologic diagnosis. Upon review of the statistical findings, it appears that three surgeons may be performing surgeries that cannot be justified. These findings should also be reviewed by the \_\_\_\_ committee.   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | credentials | b. | executive | |  | c. | ethics | d. | tissue review |  |  |  | | --- | --- | | *ANSWER:* | d | |

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| 53. Pam Paper reviews inpatient admissions to assess patients who may require posthospital services on discharge. She works for the   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | admissions office. | b. | business office. | |  | c. | case management department. | d. | compliance department. |  |  |  | | --- | --- | | *ANSWER:* | c | |

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| 54. Mark Smith, a victim of a motor vehicle accident, has instructed his physician that if he stops breathing or his heartbeat stops, he does not want to be revived. The physician should complete which of the following for the patient?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Do not resuscitate order | b. | Health care proxy form | |  | c. | Standing order | d. | Living will |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 55. The assembly and analysis of discharged patient records is called   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | coding. | b. | abstracting. | |  | c. | universal chart ordering. | d. | incomplete record processing. |  |  |  | | --- | --- | | *ANSWER:* | d | |

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| 56. The Medicaid Integrity Program, a fraud and abuse detection program, was established by the   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Deficit Reduction Act. | b. | American Recovery and Reinvestment Act. | |  | c. | Hill-Burton Act. | d. | Genetic Information Nondiscrimination Act. |  |  |  | | --- | --- | | *ANSWER:* | a | |

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| 57. Which of the following encourages the reporting of health care mistakes to patient safety organizations by making the reports confidential and providing a shield from their use in civil and criminal proceedings?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Tax Relief and Health Care Act of 2006 | b. | Patient Safety and Quality Improvement | |  | c. | Genetic Information Nondiscrimination Act | d. | Deficit Reduction Act |  |  |  | | --- | --- | | *ANSWER:* | b | |

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| 58. Which of the following authorized the implementation of a PQRI that established a financial incentive for eligible professionals who participate in a voluntary quality reporting program?   |  |  |  | | --- | --- | --- | |  | a. | Deficit Reduction Act of 2005 | |  | b. | Patient Safety and Quality Improvement Act | |  | c. | HITECH Act | |  | d. | Tax Relief and Health Care Act of 2006 |  |  |  | | --- | --- | | *ANSWER:* | d | |

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| 59. Which of the following is not a primary care service?   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | Family planning | b. | Vision and hearing screening | |  | c. | Hysterectomy | d. | Annual physical examination |  |  |  | | --- | --- | | *ANSWER:* | c | |

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| 60. The Joint Commission and \_\_\_\_\_ work together to standardize common measures called the National Hospital Quality Measures.   |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | a. | AHIMA | b. | AMA | |  | c. | CMS | d. | WHO |  |  |  | | --- | --- | | *ANSWER:* | c | |

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| 61. Measurements of a health care organization’s level of performance in specific areas that are created by accrediting agencies are called \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.   |  |  | | --- | --- | | *ANSWER:* | standards | |

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| 62. An interpretation of a law as written by an administrative agency is called a(n) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.   |  |  | | --- | --- | | *ANSWER:* | regulation | |

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| 63. Voluntary compliance with standards is known as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.   |  |  | | --- | --- | | *ANSWER:* | accreditation | |

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| 64. From 500 AD through 1347 AD, a series of epidemics known as the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ killed 42 million people in Europe.   |  |  | | --- | --- | | *ANSWER:* | Black Death | |

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| 65. In the *De Contagione*, the modern theory of the spread of infection by invisible germs and modes of disease transmission was written by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.   |  |  | | --- | --- | | *ANSWER:* | Girolamo Fracastoro | |

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| 66. Laws against dissection were relaxed and the first scientific studies of the human body occurred during the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ period.   |  |  | | --- | --- | | *ANSWER:* | Renaissance | |

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| 67. Louis Pasteur and Robert Koch established the microbial, or \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, theory of disease.   |  |  | | --- | --- | | *ANSWER:* | germ | |

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| 68. Long and Morton discovered that ether gas could be used during surgery as a(n) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to put patients to sleep.   |  |  | | --- | --- | | *ANSWER:* | anesthetic | |

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| 69. Lister believed that germs caused many surgical deaths, and he began using carbolic acid to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ surgical wounds.   |  |  | | --- | --- | | *ANSWER:* | sterilize | |

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| 70. Paul Ehrlich destroyed microbes responsible for particular diseases by using \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.   |  |  | | --- | --- | | *ANSWER:* | chemotherapy | |

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| 71. Benjamin Franklin established the first United States hospital, known as the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hospital.   |  |  | | --- | --- | | *ANSWER:* | Pennsylvania | |

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| 72. The Health Care Financing Administration, now known as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, was created to manage the Medicare and Medicaid programs.   |  |  | | --- | --- | | *ANSWER:* | the Centers for Medicare and Medicaid Services | |

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| 73. The Peer Review Improvement Act of 1982 replaced professional standard review organizations with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, which review statewide utilization of services and quality of care provided to Medicare and Medicaid patients.   |  |  | | --- | --- | | *ANSWER:* | Peer review organizations | |

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| 74. The National Practitioner Data Base (NPDB) was established by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to gather information about a practitioner’s credentials, previous malpractice, and adverse action histories.   |  |  | | --- | --- | | *ANSWER:* | Health Care Quality Improvement Act of 1986 | |

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| 75. Regulations that govern privacy, security, and electronic transactions for health care information were mandated by the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Act.   |  |  | | --- | --- | | *ANSWER:* | Health Insurance Portability and Accountability | |

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| 76. A plastic card that contains a small central processing unit and memory, and can interact with a reader is known as a \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.   |  |  | | --- | --- | | *ANSWER:* | smart card | |

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| 77. A universal chart is created when inpatient and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ patient records are organized in the same order.   |  |  | | --- | --- | | *ANSWER:* | discharged | |

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| 78. A digital signature uses \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to attach an alphanumeric code to a document to represent the person signing the document.   |  |  | | --- | --- | | *ANSWER:* | public key cryptography | |

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| 79. GINA is the abbreviation for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.   |  |  | | --- | --- | | *ANSWER:* | Genetic Information Nondiscrimination Act | |

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| 80. The abbreviation HITECH Act means \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Act.   |  |  | | --- | --- | | *ANSWER:* | Health Information Technology for Economic and Clinical Health | |

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| 81. Quaternary care is provided most commonly at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ centers.   |  |  | | --- | --- | | *ANSWER:* | tertiary care | |

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| 82. The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ department is the recipient of all incident reports.   |  |  | | --- | --- | | *ANSWER:* | risk management | |

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| 83. A \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ensures an appropriate response to internal and external disasters.   |  |  | | --- | --- | | *ANSWER:* | disaster recovery plan | |

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| 84. ICD-10-PCS is the abbreviation for International Classification of Diseases, Tenth Revision, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.   |  |  | | --- | --- | | *ANSWER:* | Procedural Coding System | |

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| 85. The American Osteopathic Association transferred administrative responsibility for the AOA’s Healthcare Facilities Accreditation Program to the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in 1999.   |  |  | | --- | --- | | *ANSWER:* | American Osteopathic Information Association  (AOIA)  AOIA | |

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| 86. The Joint Commission’s approach to accreditation is \_\_\_\_\_\_\_\_\_\_\_\_\_\_ and data driven.   |  |  | | --- | --- | | *ANSWER:* | patient centered | |

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| 87. The Joint Commission’s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ initiative integrates outcomes and other performance measurement data in the accreditation process for quality improvement purposes.   |  |  | | --- | --- | | *ANSWER:* | ORYX | |

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| 88. Discuss the responsibilities of a hospital governing board.   |  |  | | --- | --- | | *ANSWER:* | The responsibilities of the governing board include hospital organization, management, control and operation, and appointing the medical staff. The governing board will conduct regular meetings (usually monthly), with minutes of meetings documented. The board hires a competent administrator and delegates to that person the authority and responsibility for carrying out hospital policies. The governing board also ensures that competent, well-qualified personnel are employed in adequate numbers to carry out the functions of the hospital. It provides a mechanism for assisting employees in addressing physical and mental health problems. The board also must maintain standards of professional work in the hospital and assure that medical staff function competently. | |

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| 89. Describe the evolution of the health care system from the early prehistoric period to the present.   |  |  | | --- | --- | | *ANSWER:* | Health care was nearly nonexistent in prehistoric and ancient times and was characterized by the belief that illness resulted from supernatural causes. During the Middle Ages, medieval medicine was characterized by a lack of education and was often managed by religious organizations. Modern medicine developed during the Renaissance, as medicine began to be based on education instead of spiritual beliefs. During the 17th and 18th centuries, medicine was characterized by the implementation of standards for sanitation, ventilation, hygiene, and nutrition. During the 18th, 19th, and 20th centuries, scientific knowledge increased rapidly with greater education in the medical field. | |

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| 90. Explain the relationship among the Flexner report, the American College of Surgeons (ACS), the Joint Commission, and the American Hospital Association (AHA).   |  |  | | --- | --- | | *ANSWER:* | The Flexner Report (1910) was the first evaluation of health education in the United States. Data were collected, and health education was brought to the forefront, resulting in the conclusion that only one of the 155 medical schools evaluated provided an acceptable medical education. The American College of Surgeons was founded in 1913 to improve the quality of care for surgical patients by establishing standards for surgical education and practice. The ACS developed the Minimum Standard for Hospitals. The American Hospital Association (AHA), founded in 1898, provides education for health care professionals and information on health care issues. The Joint Commission (formerly known as the Joint Commission on Accreditation of Healthcare Organizations [JCAHO]), founded in 1951, functions to further the quality of care delivered to patients. | |

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| 91. The health information department is responsible for the health information of a facility. List eight health information services discussed in the textbook.   |  |  | | --- | --- | | *ANSWER:* | Information services include department administration, cancer registry, coding and abstracting, image processing, incomplete record processing, medical transcription, record circulation, and release of information processing | |

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| 92. Discuss the role of the health information department in health care facilities, and list health information services that are performed.   |  |  | | --- | --- | | *ANSWER:* | The health information department is responsible for allowing appropriate access to patient information in support of clinical practice, health services, and medical research while also maintaining confidentiality of patient and provider data.  ​  Health information services include department administration, cancer registry, coding and abstracting, image processing, incomplete record processing, medical transcription, record circulation, and release of information processing. | |

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| 93. Record circulation includes the retrieval of patient records. Describe the reasons records are retrieved.   |  |  | | --- | --- | | *ANSWER:* | Records are retrieved for inpatient readmission (for nursing units), scheduled and unscheduled outpatient clinic visits (for clinics such as dermatology, orthopedics, and so on), authorized quality management studies, and education and research. | |

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| 94. Explain the term quaternary care.   |  |  | | --- | --- | | *ANSWER:* | Quaternary care is considered an extension of tertiary care and includes advanced levels of medicine that are highly specialized, not widely used, and very costly. It can include types of experimental medicine. | |

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| 95. Define the abbreviation HIPDB.   |  |  | | --- | --- | | *ANSWER:* | HIPDB is the abbreviation for Healthcare Integrity and Protection Data Bank. | |

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| 96. List the individuals that are commonly on the “information management team” of a health care facility.   |  |  | | --- | --- | | *ANSWER:* | The members include the chief executive officer (CEO), chief financial officer (CFO), director of patient care services, director of information management, quality/risk manager, and medical director. | |

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| 97. Explain the purpose of the Privacy Act of 1974.   |  |  | | --- | --- | | *ANSWER:* | The Privacy Act of 1974 was implemented to protect the privacy of individuals identified in information systems maintained by federal government hospitals and to provide access to records concerning these persons. | |